

<b>COUNCIL</b>	<b>AGENDA ITEM No. 12</b>
<b>17 APRIL 2013</b>	<b>PUBLIC REPORT</b>

**EXECUTIVE REPORT – FOR INFORMATION  
RECORD OF EXECUTIVE DECISIONS**

**1. DECISIONS FROM CABINET MEETING ON 25 MARCH 2013**

**CITIZENS POWER PROGRAMME**

Cabinet received a report informing it of the outcome of work undertaken by the Strong and Supportive Communities Scrutiny Committee in its review of the Citizen Power Peterborough Programme. Cabinet are asked to consider the report and agree the recommendations of the Committee.

Cabinet considered the report and **RESOLVED** to:

Endorse the final report of the review of the Citizen Power Peterborough programme conducted by the Strong and Supportive Communities Scrutiny Committee and to approve the recommendation in the report as below:

Should future programmes of any similarity be considered within the City that the appointment of a project manager at the earliest stage is essential. The role of that project manager should incorporate business and financial planning and the communication of the key messages of the programme to Councillors to avoid unnecessary delays or misunderstanding over the outcomes and objectives of the initiative.

**AFFORDABLE HOUSING CAPITAL FUNDING POLICY**

Cabinet received a report recommending the suspension of any further grant allocations from the council's Affordable Housing corporate resources part of the Capital Programme until a thorough review of the council's policy as to how such funds should be spent is undertaken. Such a review was considered necessary to ensure the council gained maximum benefit and value from the use of such funds. Second, the report recommended that Cabinet agreed that schemes that discharge obligations to provide affordable housing in accordance with individual Section 106 agreements would still be considered and Section 106 receipts would continue to be applied to fund such schemes in accordance with the 2011 Policy framework.

Cabinet considered the report and **RESOLVED** to:

1. Agree to suspend any new allocations from the council's Affordable Housing corporate resources part of the Capital Programme until a review of the council's Affordable Housing Capital Funding Policy (Feb 2011) is agreed by Cabinet (scheduled for September 2013);
2. Agree that the scope of the policy review should cover an investigation of the options listed in paragraph 4.4 of the report; and
3. Agree that schemes that discharge obligations to provide affordable housing in accordance with individual Section 106 agreements will still be considered and

Section 106 receipts will continue to be applied to fund such schemes in accordance with the 2011 Policy framework.

## **LIBRARY SERVICES**

Cabinet received a report to consider and determine what revisions, if any, should be made to the city's library service as a result of the feedback received from the recent public library consultation and consultation on the Council's budget proposals.

Cabinet considered the report and **RESOLVED** to:

1. Revise the opening hours for Bretton, Central, Orton and Werrington libraries as set out under the columns headed 'revised proposal based on user feedback' in paragraph 7.11 to the report;
2. Reduce the book fund by £50,000 per annum as referred to in paragraph 10.4 of the report;
3. Note the savings to be made in respect of Vivacity's own internal management and overhead costs as referred to in paragraph 10.5 of the report; and
4. Retain (and not revise) the current frequencies and stopping times for the mobile library service as set out in Annex B to the report for the reasons set out in the report.

## **STRATEGIC PARTNERSHIP WITH BRITISH GAS**

Cabinet received a report seeking its approval to enter into a Strategic Partnering Agreement with British Gas.

Cabinet considered the report and **RESOLVED** to:

1. Approve entering into a strategic partnering agreement with British Gas in respect of energy, green deal, ECO and fuel efficiency projects; and
2. Agree that the delivery of future work streams be delegated to the Executive Director of Strategic Resources in consultation with the Leader.

## **RISK BASED VERIFICATION POLICY**

Cabinet received a report to approve the implementation of the Risk based Verification Policy.

Cabinet considered the report and **RESOLVED** to:

Approve the Risk Based Verification (RBV) Policy.

## **2. CALL-IN BY SCRUTINY COMMITTEE OR COMMISSION**

Since the previous report to Council, the call-in mechanism has not been invoked.

## **3. SPECIAL URGENCY AND WAIVE OF CALL-IN PROVISIONS**

Scrutiny Procedure Rule 14 and Executive Procedure Rule 7 require any instances where the Council's special urgency provisions have been invoked, and/or the call-in mechanism was not applied, to be reported to the next available meeting of the Council, together with reasons for urgency.

Since the previous report to Council the urgency provisions have been invoked in respect of the decision to award the council's insurance contract.

This decision was urgent as the Council's current insurance arrangements came to an end on 31 March 2013 and the new insurance contract has to be in place for 1 April 2013. Due to the length of the procurement process, unless the five working day consideration period was waived, the contract could not commence from 1 April 2013. This would have left the Council without insurance from that date until the contract could be put in place, which would leave the Council exposed to insurance claims.

#### 4. **CABINET MEMBER DECISIONS**

<b>CABINET MEMBER AND DATE OF DECISION</b>	<b>REFERENCE</b>	<b>DECISION TAKEN</b>
<p>Councillor Cereste</p> <p>28 February 2013</p>	<p>FEB13/CMDN/028</p>	<p><b>Affordable Housing Capital Funding Award for a Scheme Proposed at 267 Eastfield Road</b></p> <p>The Cabinet Member approved the allocation of £450,000 from the Affordable Housing Capital Fund to Axiom Housing to enable the delivery of 26 affordable housing units to be provided on a development site at 267 Eastfield Road.</p>
<p>Councillor Holdich</p> <p>6 March 2013</p>	<p>MAR13/CMDN/029</p>	<p><b>Expansion and Refurbishment of Hampton Vale Primary School</b></p> <p>The Cabinet Member in consultation with the Executive Director - Children's Services; Executive Director – Strategic Resources and Solicitor to the Council:</p> <ol style="list-style-type: none"> <li>1. Authorised the extension and refurbishment of Hampton Vale Primary School up to the value of the budget sum of £3m. This sum shall also include any off site highway works required in accordance with planning conditions and funding for Information and Communications Technology (ICT).</li> <li>2. Approved the variation to the design and build lump sum option contract with Carillion Construction Ltd to include the extension and refurbishment of Hampton Vale Primary School.</li> <li>3. Authorised the Council to enter into an Early Works Agreement with the contractor should it be considered that the works cannot be completed to the proposed programme between 25 March 2013 and occupation on 2 September 2013.</li> <li>4. Authorised the Assistant Director Education and Resources Children Services to enter into any necessary agreements between Peterborough City Council and O&amp;H Developments to enable the extension and refurbishment works to take place</li> </ol>

		and access across land within O&H ownership to facilitate the construction works which would include a licence to access and any other associated legal documentation.
Councillor Seaton  9 March 2013	MAR13/CMDN/030	<b>Award of Insurance Contract</b>  The Cabinet Member approved the recommendation made by the Council's brokers to award the new insurance contract for Lots 1 to 4 to Zurich Municipal for the sum of £772,375.50 plus Insurance Premium Tax and Lot 5 to Risk Management Partners for the sum of £10,226.00 plus Insurance Premium Tax.
Councillor Scott  15 March 2013	MAR13/CMDN/031	<b>Mental Health Services at Clare Lodge</b>  The Cabinet Member approved the award of a contract to St Andrews Healthcare for the provision of mental health services to be provided to Clare Lodge Secure Unit. The contract shall commence on 1 <sup>st</sup> April 2013 and shall be in place until 31 <sup>st</sup> March 2020 with the option of a three year extension at the sole discretion of the Council. The value of the contract shall be £110,000 per annum, a total contract price of £1.1m.
Councillor Holdich  18 March 2013	MAR13/CMDN/032	<b>Appointment of Authority Governor - Thorpe Primary School</b>  The Cabinet Member appointed Mr Karthikeyan Sundaram as authority governor nominated by the governing body.
Councillor Holdich  18 March 2013	MAR13/CMDN/033	<b>Appointment of Authority Governor - Thorpe Primary School</b>  The Cabinet Member appointed Ms Tracey Cheung as authority governor nominated by the local authority.
Councillor Holdich  18 March 2013	MAR13/CMDN/034	<b>Appointment of Authority Governor - Nene Valley Primary School</b>  The Cabinet Member appointed Mrs Gail Warnes as authority governor nominated by the governing body.
Councillor Holdich  18 March 2013	MAR13/CMDN/035	<b>Appointment of Authority Governor - Ravensthorpe Primary School</b>  The Cabinet Member appointed Mr Colin Swanborough as authority governor nominated by the local authority.
Councillor Holdich  18 March 2013	MAR13/CMDN/036	<b>Appointment of Authority Governor - Braybrook Primary School</b>  The Cabinet Member appointed Mrs Gillian Lester as authority governor nominated by the local authority.

<p>Councillor Seaton</p> <p>20 March 2013</p>	<p>MAR13/CMDN/037</p>	<p><b>Write off approval for debts over £10,000 in relation to Non Domestic Rates</b></p> <p>The Cabinet Member authorised:</p> <ol style="list-style-type: none"> <li>1. The write off of the debt shown as outstanding in respect of the non domestic rate accounts included in the schedule shown at Appendix A of the report. This details the name of the ratepayer and the address of the property against which the debt has accrued along with the total outstanding debt and the reason for the write off request.</li> <li>2. The write off of the debt shown as outstanding in respect of the non domestic rate accounts included in the schedule shown in the Exempt Annex to the report. This details the name of the ratepayer and the address of the property against which the debt has accrued along with total outstanding debt and the reason for the write off request.</li> </ol>
<p>Councillor Seaton</p> <p>22 March 2013</p>	<p>MAR13/CMDN/038</p>	<p><b>Write Off Approval for Debts over £10,000 in Relation to Non Domestic Rates</b></p> <p>The Cabinet Member authorised:</p> <ol style="list-style-type: none"> <li>1. The write off of the debt shown as outstanding in respect of the non domestic rate accounts included in the schedule shown at Appendix A of the report. This details the name of the ratepayer and the address of the property against which the debt has accrued along with the total outstanding debt and the reason for the write off request.</li> <li>2. The write off of the debt shown as outstanding in respect of the non domestic rate accounts included in the schedule shown in the Exempt Annex to the report. This details the name of the ratepayer and the address of the property against which the debt has accrued along with total outstanding debt and the reason for the write off request.</li> </ol>

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